STATEMENT OF ACCOUNT FOR ADVANCE DRAWN

I had taken an advance of Rs._____(Rs._____)
vide CB No._____Vr.No._____ for the purpose of _____

The details of expenditure are as Follows:-

Sr.No.	Particular of Expenditure	Produced From	Bill/Voucher No.	Amount	Remarks
	TOTAl AMOUNT				

Advance drawn : Rs._____
Amount spent : Rs._____
Balance to be paid : Rs._____
By/to me

signature :
Name :
Designation :

Dated :

FOR THE OFFICE USE

The above statement and bills/Vouchers have been checked and found in order.Hence the total expenditure of Rs._____(Rs._____)
may be sanctioned.

DA **SO(Bills)/DDO**

Financiail Concurence for Rs._____(Rs._____)
is accorded under the Head_____ for the financial year_____)
and entered at Page No._____ SL.No_____. Balance available under this Head of Expenditure is Rs._____ as on date.

S.O(A/cs) **ACCOUNT OFFICER** **SR.ADMN OFFICER**

Sanctioned/Not sanctioned

DIRECTOR